

# How to identify fake job advertisements

Fake job advertisements are increasingly appearing on the internet and on social media. Following a few steps will help you to identify fake job ads and protect yourself if you suspect a scam.

## How to identify a fake job ad:

- 1. If the job offer requires you to pay something then this is certainly a scam.
- 2. A legitimate company will never extend an offer without a personal interview or interaction.
- 3. If you receive an offer for a job you did not apply for it is fake.
- 4. Watch out for badly written emails and be suspicious of any emails not coming from an official company domain for example @emmi.com
- 5. Always check the website addresses to ensure that they are official urls of the company you are looking at.
- 6. If you found a job on a job board or third party channel, always check on official company channels (website & social media channels) to ensure that the job exists.
- 7. Listen to your instincts, if you suspect it to be a scam, it probably is.

#### Please note

Emmi recruiters and hiring managers use Outlook, Zoom or Teams to schedule and conduct virtual interviews. Throughout the application process, candidates may receive correspondence from jobs@emmi.com. If you have questions about whether a Emmi recruitment email is legitimate, please check out the above advice or contact jobs@emmi.com.

### How to protect yourself if you suspect a scam

- Never give personal and confidential information
- Never pay for anything
- Ignore it
- Report it on the official company website.

#### **Emmi's Statement**

Please be aware of employment scams where people or entities are misusing the name of Emmi to post fake job advertisements.

Emmi will never extend an offer without a personal interview and will never charge any money for joining our company. All our current job openings are displayed on the Careers section "Working for Emmi" of our website.

If you have encountered a job posting or have been approached with a job offer that you suspect may be fraudulent, we strongly recommend you do not respond, send money or personal information, and ask you to report the fake job with as much information as possible.